

SHADOW ADULT HEALTH & SOCIAL CARE BOARD

OUTCOMES of the meeting held on Thursday, 27 June 2013 commencing at 3.00 pm and finishing at 5.00 pm

Present:

Board Members: Councillor Mrs Judith Heathcoat – in the Chair

Dr Joe McManners (Vice-Chairman), Oxfordshire Clinical Commissioning Group (OCCG)

Councillor Anna Badcock - South and Vale District Councils

Glenda Daniels Public Involvement Network (PIN) Representative

John Jackson Director for Social and Community Services Oxfordshire County Council (OCC)

Margaret Simpson PIN Representative

Sara Livadeas Deputy Director, OCC (in attendance)

By Invitation:

Officers:

Whole of meeting Robyn Noonan – Strategy & Performance Manager, OCC and Lynda Chalcraft, Policy & Partnerships Officer, OCC

Part of meeting Claire Moore - Commissioning Manager (Older People) OCC, Ian Bottomley – Assistant Director (Adults) OCCG

These notes indicate the outcomes of this meeting and those responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

If you have a query please contact Lynda Chalcraft, Policy & Partnership Officer (Tel: (01865) 328560; Email: lynda.chalcraft@oxfordshire.gov.uk)

	ACTION
22 Welcome by Chairman, Councillor Mrs Judith Heathcoat (Agenda No. 1)	
The Chairman, Councillor Judith Heathcoat, welcomed everyone to the meeting.	

<p>23 Apologies for Absence and Temporary Appointments (Agenda No. 2)</p>	
<p>Apologies for absence were received from Lorraine Foley – Director of Commissioning and Partnerships, OCCG and Fenella Trevillion - Assistant Director Older People, OCCG was a temporary appointment in her place.</p>	
<p>24 Declaration of Interest - see guidance note opposite (Agenda No. 3)</p>	
<p>There were no declarations of interest.</p>	
<p>25 Petitions and Public Address (Agenda No. 4)</p>	
<p>There were no petitions.</p>	
<p>26 Note of Decision of Last Meeting (Agenda No. 5)</p>	
<p>The note of the last meeting was approved with the following amendment:</p> <p>Page 4 - clarification on <i>Item 20 Joint Health and Wellbeing Strategy – the impact health inequalities across Oxfordshire will have on the indicators should be taken account of if possible.</i> Targets should be adjusted where possible to take account of different levels of need, deprivation, etc in different geographical areas in the County.</p> <p><u>Matters Arising</u></p> <p>Page 2 - <i>Item 5, page 4 – Developing Community Services to Support People to Live Independently at Home – these agreed actions are now part of the Oxfordshire Clinical Commissioning Group blueprint “Healthier at Home” and the draft action plan for the joint Oxfordshire Older People’s Commissioning Strategy.</i></p> <p><i>It was AGREED this would be an item on future agendas.</i></p> <p>John Jackson suggested that the above could be covered by the formal reports from the bi- monthly Older People’s Joint Management Group coming to the Adult Health and Social Care Partnership Boards as well.</p>	

<p>27 Quality Assurance of Health and Social Care (Agenda No. 6)</p>	
<p>Sara Livadeas introduced the report on the Quality Assurance of Health and Social Care which was an update on progress following on from the original report to the Board in November 2012.</p> <p>Anna Badcock asked how complaints about service providers were monitored. Sara said that this function had recently been moved from the Contract Management to the Complaints Team to ensure a more co-ordinated approach.</p> <p>It was AGREED that Sara would check what the Complaints Team had done to publicise the change.</p> <p>There was discussion on ensuring quality in care homes and agencies providing domiciliary care, particularly around how best to support smaller providers.</p> <p>Fenella Trevillion said that with more contracts with service providers becoming part of the older people's pooled budget arrangements it should be possible to get a better idea of the health and social care issues coming up as a result of more joint contract monitoring.</p> <p>Joe McManners suggested that OCC and OCCG move towards shared monitoring procedures and processes for all contracts with service providers.</p> <p>It was AGREED that the next update on progress to the Board should be a joint OCC and OCCG report.</p>	
<p>28 Information and Advice - Adult Improvement Programme (Agenda No. 7)</p>	
<p>Sara Livadeas introduced the report saying that the provision of good quality information and advice was a key cross cutting theme in the Joint Older People's Commissioning Strategy.</p> <p>Board members stressed that information and advice should be provided simply and clearly in one place and should cover health, social care and the district councils.</p> <p>Sara said that this co-ordinated approach could be taken forward through the steering group for the new Oxfordshire Community Network service which included District Councils, libraries, voluntary organisations, etc.</p>	

<p>29 Joint Health and Wellbeing Strategy - Consultation on Proposed Priorities (Agenda No. 8)</p>	
<p>Robyn Noonan reported on the consultation process for the proposed outcomes for the Joint Health and Wellbeing Strategy in 2013/14 and asked for further clarity on the proposed priorities for adults.</p> <p>The Board AGREED the following: Points agreed at the May Board meeting: Priority 5 – <i>tool to be developed for identifying highest risk patients</i> – Fenella Trevillion suggested using the tool being developed by Community Teams. Priority 6 – <i>timely and responsive</i> – agreed to develop this measure Proposed priorities in the consultation: 6.6 and 6.7 – keep both indicators 6.10 – bring the date forward as the analysis is taking place now 7.9 and 7.10 – change the language to combine the two indicators Priority 10 – targets could be increased in line with current performance of district councils</p>	
<p>30 Adult Health and Social Care Partnership Board - Carers Strategy Implementation Plan - Workshop Report (Agenda No. 9)</p>	
<p>Sara Livadeas introduced the report on the Carers Strategy Implementation Plan Workshop which was well attended and lively. In general there was broad support for the actions in the Implementation Plan.</p> <p>Board members thanked everyone involved in the workshop and agreed the number of carers attending the event was very welcome.</p>	
<p>31 Public Involvement Network (PIN) Update (Agenda No. 10)</p>	
<p>Glenda Daniels reported that the review of the first year of the PIN would be completed shortly.</p> <p>The election of two new representatives for the Board would take place over the summer.</p>	

<p>32 Implementation of Better Mental Health in Oxfordshire (Agenda No. 11)</p>	
<p>Fenella Trevillion and Ian Bottomley introduced the report which set out Oxfordshire’s mental health commissioning intentions for 2013-14 and the focus on outcomes based commissioning and the review of psychological therapies.</p> <p>Judith Heathcoat asked that reports to the board either contained no acronyms or explained them in a glossary.</p> <p>The Board AGREED that its next workshop on 19 September would focus on mental health and the outcomes from the workshop would feed into the discussion at the Mental Health Joint Management Group on 26 September.</p>	
<p>33 Forward Plan (Agenda No. 12)</p>	
<p>The Forward Plan was AGREED.</p> <p>John Jackson suggested a presentation on funding reform should be on the agenda of the next meeting. It was AGREED to begin the meeting at 2pm on 10 October with John delivering the presentation.</p> <p>John AGREED to attend meeting of the 50 Plus Network and Age UK to talk about funding reform.</p>	

..... in the Chair

Date of signing